

**DRT SHOW 2011 (Diving and Resort Travel Expo 2011)
JULY 08 – 10, 2011
HKEC, HONG KONG**

SHIPPING INSTRUCTION

BALtrans Exhibition & Removal Ltd.

Hong Kong:

Unit 1510, 15/F., Ocean Centre

No. 5 Canton Road, Tsimshatsui, Kowloon, Hong Kong

Tel: (852) 2798 6628 | Fax: (852) 2796 5606

Contact:

Mr. Chris Chan: chris.chan@exhibition.baltrans.com

Mr. William Wan: william.wan@exhibition.baltrans.com

www.baltrans-exhibition.com

Standard Trading Conditions apply and are available upon request

GENERAL INFORMATION

We are pleased to be of service to your company for onforwarding exhibits (general / non-valuable items) from overseas/Hong Kong to the fair site safely for the captioned exhibition.

A) CONSIGNMENT INSTRUCTION

All the goods either by sea or air, ocean/air freight must be consigned "**FREIGHT PREPAID**" as follows:-

CONSIGNEE:

BALtrans Exhibition & Removal Ltd.
Unit 1510, 15/F., Ocean Centre,
No.5 Canton Road, Tsimshatsui, Kowloon,
Hong Kong.

NOTIFY PARTY:

For: DRT SHOW 2011

C/O BALtrans Exhibition & Removal Ltd.

Tel: (852) 2798 6628 Fax: (852) 2796 5606

Ctc.: Mr. Chris Chan – chris.chan@exhibition.baltrans.com

Mr. William Wan – william.wan@exhibition.baltrans.com

➔ **PORT / AIRPORT OF DISCHARGE: HONG KONG**

B) TIME SCHEDULE

Transport Order Form

Transport Order and acknowledgement to BALtrans	Sea shipment	Jun. 17, 2011
	Air shipment	Jun. 20, 2011

Sea Freight

Deadline for documents - "List of Exhibits" and copies of Bill of Lading for Sea-freight Consignments to Hong Kong Seaport		Jun. 17, 2011
Arrival of Sea-freight shipment in Hong Kong Sea-port	LCL	Jun. 23-25, 2011
	FCL	Jun. 27-28, 2011

Air Freight

Deadline for documents - "List of Exhibits" for Air-freight Consignments to Hong Kong Airport - Copies of Airway Bill		Jun. 21, 2011 2 working days prior goods arrival HK
Arrival of Air-freight shipment in Hong Kong Airport		Jun. 28-29, 2011

Payment

Inbound payment to BALtrans	On/before Jun. 30, 2011
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C) DOCUMENTATION

The following shipping details must be sent to BALtrans Exhibition & Removal Ltd. as per our time schedule:-

- i. Transport Order Form;
- ii. Lists of Exhibits,
- iii. Ocean Bill of Lading or Master Airway Bill.

For Sea freight Consignment, the Original B/L, Lists of Exhibits must be sent to us 5 working days prior freight to arrival Hong Kong.

SPECIFIC DOCUMENTS NEEDED FOR STRATEGIC COMMODITIES, TELECOMMUNICATION EQUIPMENTS OR TEXTILE GOODS

All such kinds of goods are subjected to Hong Kong SAR Import and Export Regulation which was required to apply import and export licenses. We must receive the following information for license application in Hong Kong at least 14 working days before freight arrival Hong Kong:

- i. Catalogue or technical specification of commodities;
- ii. Original country export license copy;
- iii. Country of origin,
- iv. No. of packages

DUTIABLE GOODS TO BE IMPORTED TO HONG KONG

The Hong Kong SAR Government will charge duties for the following goods:

- i. WINE AND SPIRIT - All kinds of drinks with alcoholic ingredient.
- ii. TOBACCO - All kinds of tobacco including cigar, cigarette.
Please note that cigarettes without following description together with proper Chinese translation printed on the outside of each pack of cigarettes are not allowed to be imported into Hong Kong: "HONG KONG SAR GOVERNMENT HEALTH WARNING: SMOKING CAN KILL/SMOKING CAN CAUSE HEALTH DISEASE/ SMOKING CAN CAUSE CANCER / SMOKING CAN HARM YOURSELF AND OTHERS"
- iii. HYDROCARBON - All kinds of petroleum products including refined petroleum and diesel for automobiles.
- iv. INDUSTRIAL ALCOHOL

Above commodities import to Hong Kong is not recommended as above goods are restriction goods that require special import/export permit during the transshipment in Hong Kong. Exhibitors/agents should contact us in advance prior to dispatch the goods. In case exhibitors insist to ship the goods, exhibitors shall be responsible for all duties in Hong Kong and such items must be packed separately. Purchase invoice together with proforma invoice/packing list should be reached BALtrans (Hong Kong Office) at least 14 working days before cargo arrival in Hong Kong. Extra handling charges for the application of import/export permit plus import taxes/duties to be levied are for exhibitor's account.

D) PACKING OF EXHIBITS AND CASE MARKING

The exhibitor shall be responsible for the consequences of improper packing. All package must be clearly marked as below on at least 3 sides:-

NAME OF THE EXHIBITION:

NAME OF EXHIBITOR:

STAND NO.:

CASE NO.:

GROSS WEIGHT & NET WEIGHT:

DIMENSIONS:

Please also mark "Front" or "Back" & "Centre of Gravity" on packages as well.

E) INSURANCE

Please note that all work is undertaken by BALtrans at owner's risk and we provide no direct insurance on exhibits. Every exhibitor should make certain that all shipments are covered by a full comprehensive policy from the time of dispatch from work to destination and return (including exhibition period).

All services and work undertaken by BALtrans are carried out exclusively according to the terms and conditions outlined in the Company Terms and Conditions of Trading, copies of which are available upon request.

F) PAYMENT

a) For Inbound Movement and Closing of Exhibition

Exhibits will not be transshipped to exhibition booth until full payment is settled before our deadline.

b) For Return Shipment

Return shipment will be effective and / or Bills of Lading will be released upon receipt of payment.

c) The Bank Account of BALtrans Exhibition & Removal Ltd. is:-

Bank Name : Standard Chartered Bank (Hong Kong) Ltd
Bank Address : Shop 16, G/F & Lower G/F, New World Tower, Central, Hong Kong
Swift Code: SCBLHKHHXXX
Company Name : Baltrans Exhibition & Removal Ltd
Account Number : 255-1-008688-9 (USD A/C)
Account Number : 447-0-695128-2 (HKD A/C)
Account Number : 447-0-695129-0 (EUR A/C)
(Remittance charges shall be borne by sender)

**** (Local Sales Tax must be paid additionally by payers if BALtrans debit notes are paid in RMB – Chinese dollars).****

**** All the bank charges shall be born by sender**

G) TARIFF

If any exhibitor who required the freight service, please feel free to contact BALtrans to get the charges and the details.